

**Town of Londonderry, Vermont
Selectboard**

Special Meeting Minutes

Thursday, January 23, 2025

Londonderry Town Hall – 139 Middletown Road, South Londonderry, VT

Board members present: Thomas Cavanagh, Martha Dale, Taylor Prouty, James Fleming and James Ameden, Jr.

Board members absent: None.

Town Officials: Town Administrator Shane O’Keefe.

Others in Attendance: George Zoukee, Andy Dahlstrom, and Aileen Tulloch.

1. Call meeting to order

Selectboard Chair Tom Cavanagh called the meeting to order at 4:30 PM.

2. Additions or deletions to the agenda

[1 VSA 312(d)(3)(A)]

None.

3. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)

Taylor Prouty moved to enter executive session to consider the appointment or employment or evaluation of a public employee, pursuant to Title 1 V.S.A. Section 313(a)(3), and invite Town Administrator Shane O’Keefe and Town Administrator candidates to attend the executive session, seconded by James Ameden. The motion passed unanimously.

The Board and O’Keefe entered the executive session at 4:32 PM.

George Zoukee entered the executive session at 4:45 PM and left at 5:15 PM. Andy Dahlstrom entered the meeting at 5:42 PM and left at 6:18 PM. Aileen Tulloch entered the executive session at 6:35 PM and left at 7:09 PM.

The Board came out at executive session at 7:27 PM.

4. Discuss Town Administrator recruitment process

Jim Fleming moved to authorize the Selectboard Chair to negotiate conditions of potential employment with a candidate for the Town Administrator position, with the final hiring decision to be made at a Board meeting at a later date, seconded by James Ameden. The motion passed unanimously.

5. Adjourn

Jim Fleming moved to adjourn the meeting, seconded by James Ameden. The motion passed unanimously.

The meeting adjourned at 7:28 PM. The next regular meeting of the Selectboard is scheduled for 1/20/2025.

Respectfully Submitted,

Shane O’Keefe
Town Administrator

Approved February 3, 2025.

LONDONDERRY SELECTBOARD

Thomas Cavanagh, Chair